

New Computer Setup Checklist – PC Assistants, Inc.

Wireless (if applicable)

Configure wireless network connection (Private?)

Configure Operating System (Windows, OS X, etc.)

User account
Password (if desired)
Wallpaper image

Antivirus

Remove (Uninstall) any unwanted A/V software
Download & install desired A/V software
Norton McAfee AVG Avast, etc.

Internet Browsers

Download & install additional browsers
Mozilla Firefox Google Chrome
Configure "Default Browser"
Chrome Edge Firefox Other
IE compatibility required []

PDF Documents

Download & install Adobe Reader
Set as Default []

Antimalware Software

Download & install Malwarebytes
Could also consider
Ad-Aware SuperAntiSpyware Spyware Hunter

Taskbar

Configure App icons for the Taskbar
Select & "Pin to Taskbar"

Printer(s)

Install printer software suites
Download or use supplied disk

Files from old computer [] N/A

Copy user files to new computer
Documents Photos Music Favorites Desktop,
Contacts Downloads Videos OneDrive iCloud

Disk Storage Requirements

Desktop:
Documents:
Downloads:
Favorites:
Music:
OneDrive
Pictures:
Videos:
Other:

Total:

Remote Support Software

Install & test ScreenConnect []

Set SLEEP Mode parameters []

Video Players

Download & install

No Add-Ons required

If you have a variety of video formats

Download & install VLC Player []

Office / Productivity Software

Activate Microsoft Office (if applicable)

May need to download if not pre-installed

Download & install Open Office (free) or Libre Office (free)

Zoom

Other:

Music

Download & install iTunes

Apple Devices

Download & install iCloud for Windows

Activate MS One Drive []

Backup Devices / Software

Cobian 8 (for external disks)

Carbonite

iDrive

Special Software and Shortcuts

Download & install Radiology software

Synapse

EDGE configuration change made []

Institution server shortcut []

Citrix Workspace []

Mouse Clicker []

Verify imaging software access []

Verify EPIC access []

Other S/W or Shortcuts